

Elgin Public Library

Bulletin Boards and Public Distribution of Information Policy

The Elgin Public Library provides space on its public bulletin board for announcements and notices of local community events, and on its literature display racks for distribution of free materials which may be of interest to library patrons. Both of these services are in keeping with the Library's overall philosophy of providing access to a wide range of information sources.

Policy

1. All notices, posters, and free literature must be approved by Library staff. Staff may discard items not approved for placement, and excess copies of any items received.
2. Items will be posted or made available on an equitable basis, subject to available space, regardless of the beliefs or affiliations of the individuals or groups represented.
3. Religious materials are permissible for special events; materials which have the primary effect to proselytize for a single point of view will not be displayed.
4. Political materials in support of a candidate or public issue will not be accepted.
5. In general, no items devoted solely to the sale, advertising, solicitation or promotion of commercial products or services for a profit making business will be accepted.
6. Library staff will not actively distribute, or serve as a collection point of materials for non-affiliated organizations.
7. Posting of a notice or placement of materials in a display rack does not imply endorsement by Library staff, Library Board or the City of Elgin.
8. Materials left for posting or distribution without authorization from the Library will be discarded.

All materials posted or distributed must comply with this policy and any other applicable Library regulations or guidelines. The Library assumes no responsibility for the preservation or protection of materials posted or distributed. Materials will not be returned.